

**MAY 24, 2022**

**WISE COUNTY LOCAL EMERGENCY PLANNING COMMITTEE MEETING**

On this the 24<sup>th</sup> day of May, A.D., 2022 at 9:02 A.M. came on to be had a Meeting of the Wise County Local Emergency Planning Committee (LEPC) of Wise County, Texas held in the Wise County Office of Emergency Management (205 N State Street) of said County in the town of Decatur with the following members present and presiding:

J.D. Clark		County Judge
Cody Powell		Wise County Emergency Management Coordinator
Randall Preuninger	(Absent)	Wise County Emergency Medical Services (EMS) Director
Jeff Doughty		Wise County Fire Marshal LEPC Information Coordinator
Wacy Beck	(Absent)	Wise County 911 Addressing/GIS Director
Clint Mercer	(Absent)	City of Alvord Administrator
Jennifer Klemke		Wise County OEM Emergency Planner
Nate Mara		City of Decatur Fire Department Fire Chief
Darrell Fitch		City of Rhome Fire Department Fire Chief
Richard Greene		Wise County Messenger Publisher
Sam Hahn	(Absent)	Wise Health System Emergency Management Coordinator
Travis Nokes	(Absent)	City of Bridgeport Fire Department Fire Chief

Sherry Lemon, County Clerk and Ex-Officio Clerk of Commissioners' Court when and where the following proceedings were had, to-wit:

All attachments referred to in the minutes of the Wise County Local Emergency Planning Committee Meeting are designated original or copy and are provided at the time of action by the Court unless otherwise indicated by provider.

County Judge Clark votes aye on all agenda items unless otherwise indicated.

- 1) Clark called the meeting to order at 9:02 AM. The above-referenced members were present.
- 2) Motion made by Powell seconded by Mara and unanimously adopted by the committee to update the Local Emergency Planning Committee (LEPC) roster to add Decatur Police Department captain Michael DoByns and Wise County Sheriff's Office Chief Deputy Craig Johnson to the LEPC. (No attachment)
- 3) Energy WorldNet (EWN) manager of inside sales Wanda Boswell was joined by EWN representatives Dr. Matt Joiner and Crystal Stromberg to make a presentation on a potential option for HazMat First Responder Training. (No attachment) Boswell outlined what the end-user will see as far as course subject and training time. Boswell noted all training is in both English and Spanish; training format and reporting/certification after the exam is completed. Boswell reviewed the rights/roles and reporting abilities for administration and users. Joiner and

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the committee discussed other training opportunities; modification of current training; and, implementation of new training opportunities.

Mara discussed the opportunities and flexibility of the software presentation and confirmed with Powell that he feels this meets HazMat training needs. Fitch discussed participation for online training within his organization. The committee discussed benefits of this system training. Powell confirmed what is in the OSHA catalog.

Powell and Boswell discussed training certificate/record retention; disable/delete users (no longer employed); and training opportunities for commissioner precinct employees that do not have work computers. Boswell and Joiner discussed rights/roles set by administrators.

Powell provided the quote on cost is estimated at \$10,000.00 for 150 users. The committee discussed the need for additional users. Powell stated that about \$3,200.00 of the cost is set up fee; the cost per user is \$99.00. The committee further discussed cost and licenses. Powell commented this started with HazMat awareness training for first responders and will get updated pricing at the committee's request.

Enlink representative Travis Jonas told the committee that Enlink uses a similar system. Jonas recommended asking about cost; updating course information and other items to consider when reviewing potential HazMat/OSHA training software programs.

4) Powell updated the committee about the LPEC HazMat Emergency Response Plan stating no changes made on the shared drive to the template framework. Powell provided background to the Wise County Sheriff's Office representatives to bring them up-to-speed.

Wise County Sheriff's Office Communication director Tammie Hanes asked Powell and the committee how to direct requests (chain-of-command) during a HazMat incident. Clark and Fitch told Hanes the development of a LEPC HazMat Emergency Response Plan is where these questions will be addressed and welcomed suggestions/discussion for this purpose. Clark commented this will answer those questions in the moment during a HazMat emergency. Cody discussed examples of when those requests get confusing, multiple fires for example. Powell discussed class training for the incident command center and the emergency operating center.

Powell discussed and reviewed the PEAC app that contains all Tier 2 information with the WCSO representatives present. Powell discussed the five year plan at the inception of the LEPC.

Clark asked Powell what he needs the committee to do today for a response plan? Powell confirmed with Clark for people to continue to go through the plan and comment about items needed to be added or removed.

Powell and the committee discussed edits/suggestions be submitted by the July meeting.

5) Mara stated he will be taking on the new role of Decatur City Manager effective July 1, 2022 and told the committee that he doesn't mind staying on the committee. Mara stated he will continue over City of Decatur Emergency Management at least through the end of the calendar year. Clark told Mara that he would like Mara to stay on the LEPC.

Clark asked if Hanes has the editable version of the LEPC HazMat Emergency Response Plan? Powell sent that information to Hanes.

Mara discussed chiefs reviewing preplan documents stating information will be collected for the next meeting.

No next meeting date was stated at the meeting.

6) Clark adjourned the meeting at 10:26 AM there being no further business to be discussed by the committee.

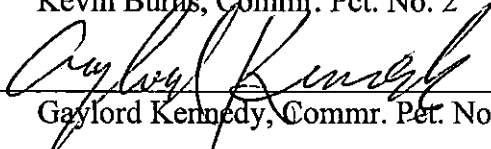
Minutes approved this 13th day of June, 2022, as printed.

  
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J.D. Clark, County Judge, Wise County


  
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John "Biff" Hayes, Commr. Pct. No. 1

  
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Kevin Burns, Commr. Pct. No. 2

  
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Danny Lambert, Commr. Pct. No. 3

  
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Gaylord Kennedy, Commr. Pct. No. 4

ATTEST:

  
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Sherry-Lemon, County Clerk and Ex-Officio Clerk of Commissioners' Court,  
Wise County, Texas.



The Wise County Commissioners' Court adopted revised *Rules of Procedures, Conduct & Decorum of Meetings of Wise County Commissioners' Court* on March 25, 2019.